

**CITY OF FERNDALE  
REQUEST FOR QUALIFICATIONS FOR  
ROW, CE/CM, & CONSTRUCTION INSPECTION SERVICES**

The City of Ferndale is seeking qualification statements from firms with expertise in right of way valuation and acquisition, construction engineering, construction management, and materials testing and inspection services for its Ferndale Terrace Project. This agreement will be for approximately 20 months in duration with the option for the City to extend it for additional time if necessary.

This project will require obtaining sufficient property rights to construct the project, and performing construction engineering services during project construction which will involve reconstructing and widening Ferndale Terrace between Hendrickson Avenue and Vista Drive to City standards, installing new curb, gutter, sidewalks and replacing the City's utilities within the project limits. Proposed improvements include upgrading and replacing existing water, sewer, and stormwater facilities, adding storm filters, and installing traffic calming devices and pedestrian safety improvements. The project will be bid for construction in November 2024.

Interested parties are responsible for monitoring the website for information concerning the RFQ and any addenda issued at [www.cityofferndale.org/ferndaleterrace/](http://www.cityofferndale.org/ferndaleterrace/). The City reserves the right to amend terms of this "Request for Qualifications" (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses. Questions regarding this Request for Qualifications should be directed to Katy Radder, Public Works Project Manager, at (360) 685-2377 or via email to [katyradder@cityofferndale.org](mailto:katyradder@cityofferndale.org).

Interested firms shall submit a Statement of Qualification that contains the following:

**1. Cover Letter.**

**2. Qualifications:**

Outline the qualifications of the proposed project team to perform this work.

Project management, provide an organizational chart of the proposed consulting team and a short resume of all key people listed on the chart.

**3. References:**

Provide a list of projects that were similar in scope. Project list should include year completed, budget, scope and reference contact.

The Statement of Qualification submittal shall be a maximum of 10 pages.

Submittals will be evaluated and ranked based on the following criteria:

1. Qualifications/Expertise of Firm
2. Ability to meet schedule
3. Approach to project
4. Familiarity with WSDOT and DOE Standards
5. Past Performance/References

## **SOQ SUBMITTAL DEADLINE AND DELIVERY LOCATION**

All responses shall be submitted by email in portable document format (PDF) to [public-works@cityofferndale.org](mailto:public-works@cityofferndale.org) with a subject line reading "FERNDALE TERRACE SOQ". Electronic responses must be delivered by **4:30PM, Thursday, April 11, 2024**. The City of Ferndale is not responsible for delays in delivery.

### **Americans with Disabilities Act (ADA) Information**

The City of Ferndale in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Katy Radder at [KatyRadder@cityofferndale.org](mailto:KatyRadder@cityofferndale.org) or by calling collect (360) 384-4006.

### **Title VI Statement**

The City of Ferndale, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

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